



**BATTLECREEK COMMONS**  
Board of Directors Meeting Minutes  
May 27, 2025 – 5:30 pm, via Zoom Online Meeting

**WELCOME HOMEOWNERS** – There were 11 owners present

**QUORUM CALL:** The meeting was called to order at 5:30 pm, with the following board members present/absent:

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|---|--|
| <input checked="" type="checkbox"/> Sharon Grasseeth (President)              | <input checked="" type="checkbox"/> Sue Harris (Secretary)             |
| <input checked="" type="checkbox"/> Nathan Goldberg (Director)                | <input type="checkbox"/> Kathie Forstrom (Director) Absent             |
| <input type="checkbox"/> Dee Doyle (Treasurer) Absent                         | <input checked="" type="checkbox"/> Virginia Ferguson (Vice President) |
| <input checked="" type="checkbox"/> Jeanne Dalton (Treasurer Backup/Director) |  |

**CHAIR REPORT:** Reported that the collections of Battlecreek Commons is improving, which is great for the financial position of the association.

**MINUTES OF PREVIOUS BOARD MEETING:**

The minutes for April 22, 2025, Board meeting were approved as presented. May 12, 2025, special meeting minutes were tabled until they could be completed by the Secretary.

**MANAGER REPORTS:**

- ☒ **Office Manager/ AMS** – There were no questions of the on-site staff or AMS of their reports submitted to the board.
- ☒ **Grounds Manager** – There was no report this month

**COMMITTEE REPORTS:**

All committee reports were presented as submitted to the board. Each month their reports will be in a special committee report packet that will be posted to the Battlecreek website and portal for after each board meeting for owners to read.

Planning and Projects Committee had one request. Jeanne Dalton moved to approve the Serv Pro proposal to clean the locker rooms with a NTE \$2,500 form operating. Nate seconded and the motion passed unanimously.

**OLD BUSINESS:**

- A. Sewer Project Update:** Sharon Grasseeth reported that the project was approved at the May 12, 2025, special meeting and they have completed the approved work.
- B. Insurance Resolution:** Sharon Grasseeth reported that the draft was in the board packet for review and comment and that the association insurance agent will also review and comment. Once all the comments are in, it will go back to the attorney and AMS for a final update and review before being brought back to the board for adoption.

**NEW BUSINESS:**

- A. 2026 Budget:** Sharon Grasseeth asked the board and committee chairs to get their wish lists and budget numbers back to the finance committee and to review the reserve study update draft so that can be finalized and to the finance committee to work with AMS on drafting the 2026 budget. The goal is to have approved at the October board meeting.

**OPEN FOREUM:** There was an inquiry about the pool opening and closing dates of which the opening is June 1<sup>st</sup> due to some unforeseen maintenance issues having to be addressed first. The request about closing the pool later in the fall will be reviewed as it gets closer due to not knowing what the weather will be like.

There being no further business the meeting adjourned at 6:36 p.m.