

COMMITTEE REPORTS

Battlecreek Commons
September 2026



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MAINTENANCE & REPAIR COMMITTEE

Committee Chair: Virginia Ferguson (Interim)

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

To develop and oversee the complete maintenance of our community from structures to grounds to utility systems. The properly executed maintenance of BCC will maintain (add) to our community's value both economically and physically, creating overall well-being for its residents.

R&RS RELATED TO THIS COMMITTEE

II.G. Exterior Alternations and Maintenance, R&Rs pg. 12

ADDENDUM: Policy for Building and Grounds Maintenance by Homeowners & Residents, R&Rs, pg. 25

COMMITTEE MEMBERS

Tom Elliott, Bob Mason, Elbert Stribling, and Virginia Ferguson (Board Liaison).

ARCHITECTURAL COMMITTEE

Committee Chair: John Morgan (Interim)

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

Ensure owners comply with the BCC architectural standards as outlined in the Rules & Regulations and Bylaws.

R&RS RELATED TO THIS COMMITTEE

II.G. Exterior Alternations and Maintenance, R&Rs pg. 12
III.B. Notification of Infractions to Office Manager, R&Rs pg. 17

COMMITTEE MEMBERS

John Morgan (Interim Chair), Steve Starkey, Kathie Forstrom (Board Liaison)

ORIENTATION COMMITTEE

Committee Chair: Mary Schroeder

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

Welcome and provide needed information to new homeowners.

R&RS RELATED TO THIS COMMITTEE

VII. Welcoming new residents, R&Rs pg. 23

COMMITTEE MEMBERS (UPDATED 11/28/23)

Mary Schroeder (Chair), Jeanne Dalton, Kate MacKenzie, and Sharon Grassetth (Board Liaison).

NOMINATING COMMITTEE

Committee Chair: Betsy Hughes

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

Find candidates to run for the Board or to fill mid-term vacancies pending approval by the BCC Board.

R&RS RELATED TO THIS COMMITTEE

II.A. Nominating and Election of Board Members, R&Rs pg. 7

COMMITTEE MEMBERS

Betsy Hughes (Chair), Margaret Campbell, Gayle Holland and Terri Currlin.

EMERGENCY PREPAREDNESS COMMITTEE

Committee Chair: Aline Autenrieth

REPORT

- The Annual October Great ShakeOut is scheduled for Thursday, October 15th at 10:15 am. The Emergency Preparedness Committee will discuss our community participation in this event at our next meeting. Further information will be available as it becomes available.
- The current CERT Training class will have their final exam/graduation on Saturday October 17th. We have several of our CERT Trained Committee members whose CERT certification has expired. They can easily renew their certification by attending the exam/graduation session on the 17th, 8:30 – noon.
- Our City's CERT group is hosting information tables at Saturday Market and also at various other venues including the next two (2) Salem Fire House Open Houses. The first is Saturday, October 3rd 9:00 am - noon at Fire Station #6, 2470 25th Street, Salem, OR, and on Saturday, October 24th 9:00 am – noon at Fire Station #11, 1970 Orchard Heights Road NW, West Salem, OR. All are welcome and it can be fun to visit these fire stations. Watch for these and find out more information.

Also OEM Ready Fair 2026 is October 10, 2026 at 11:00 AM – 3:00 PM at Oregon Department of Emergency Management, 3930 Fairview Industrial Drive SE, Salem, OR. It is very informative. If you can go, it's worth it and it's great for kids of ALL ages.

<https://www.oregon.gov/oem/community-preparedness/pages/ready-fair.aspx>

- If you are interested in more information about the City CERT programs and information, please visit the website at <https://salemoregoncert.org/>. There is a calendar of events listed there.
- Organization of BCC's cache continues. More shelving is on order to make sure we have enough space for our supplies. Donations to the cache are also welcome. Some types of items that would be useful are walkers, wheelchairs, crutches, knee scooters, blankets, and other items.
- We will be having our next meeting on Tuesday October 6th in the clubhouse at 7:00 pm.

COMMITTEE PURPOSE

Coordinate the development of an "Emergency Response Plan" for formal adoption by the Board; and work with the Board and Owners to implement appropriate preparation steps (e.g., develop and train sub-neighborhood emergency teams'). Work with the Board and local authorities to develop an on-site (or nearby) cache of supplies for BCC.

COMMITTEE MEMBERS

Aline Autenrieth (Chair), Lynda Hunt, David Best, John Lewis, Jeanne Dalton, Bill Dalton, Mary Schroeder, Karna Berry, Gerry Stewart, Chris Stewart, Tom Elliott, Nate Goldberg, Maggie Schlosser, Sharon Grasseth (Board Liaison).

FINANCE COMMITTEE

Committee Chair: Jeanne Dalton

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

Develop and manage the annual budget for Battlecreek Commons (BCC).

R&RS RELATED TO THIS COMMITTEE

VI. Investment Objectives and Guidelines, R&Rs pg. 22

COMMITTEE MEMBERS

Nancy Clark-Edwards, Kathie Forstrom, Virginia Ferguson (Grounds Committee Liaison), and Dee Doyle (Board Liaison).

GROUND S COMMITTEE

Committee Chair: Virginia Ferguson

REPORT

- The rake for the pond weeds has finally arrived and will be put to use in the next few days to remove the invasive weeds in the pond.
- The Committee is investigating the option of planting White oaks in the area between Continental and Lexington as a start on the recommendation of the Master Gardener team that we reduce the amount of grass that requires water and mowing. Once established, oaks do not require watering and will be the basic framework for a large native garden in that area. This would need to be coordinated with the irrigation replacement project.
- Mary S. and Aline A. offered to order shrubs and trees from the City's Free Tree program. The Committee decided that Western Crabapples and a Blue Elderberry could be placed along Scotch Creek for more color and interest at the west end of the long walkway on the north side of BCC and would continue the project of shading that creek to reduce the invasive reed canary grass. We asked for three red currants also, which may go along Cinnamon Creek. Thanks to Mary and Aline for ordering these plants!
- Based on Anna and Brayan's concern that Spring Creek (the out-flow from the pond) is undercutting the bank by the maintenance shed, Luke Westphall , the City's stream specialist is working on getting a City crew to this site to remove the blackberry vines so the problem can be assessed and a plan developed to reduce erosion on the east side of that creek in heavy rains.
- Gayle H. has two Japanese maples that are big enough to plant on the grounds. They will probably go along the north side of BCC between the sidewalk and the berm to improve the view and continue the process of defining the property line.

COMMITTEE PURPOSE

Ensure the beauty and maintenance of the grounds in the BCC community.

R&RS RELATED TO THIS COMMITTEE

G.12. Landscaping, R&Rs pgs. 14-15, and II.G. Exterior Alternations and Maintenance, R&Rs pg. 12-14.

COMMITTEE MEMBERS (UPDATED 11/28/23)

Virginia Ferguson (Chair and Retired Master Gardener), Bernie Sims, Gayle Holland, Sheila Johnson.

SOCIAL COMMITTEE

Committee Chair: Bonnie Shaughnessy-Smith

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

Plan social events for homeowners.

COMMITTEE MEMBERS (UPDATED 06/05/24)

Bonnie Shaughnessy-Smith (Chair), Marilyn House, Rosalind Helber, Kathy Kaspari, Kathy Miller, and Sharon Grasseeth (Board Liaison).

NEWSLETTER COMMITTEE

Committee Chair: Aline Autenrieth

REPORT

- **BCC October – December, 2026 Newsletter will be distributed about September 25th.**

COMMITTEE PURPOSE

Develop a monthly newsletter to be distributed to all BCC residents.

COMMITTEE MEMBERS (UPDATED 11/28/23)

Aline Autenrieth (Chair), Joshua Bagby, Joan Bechtel, Bob Mason, Dee Doyle (Board Liaison).

DOCUMENTATION COMMITTEE

Committee Chair: Mary Schroeder

REPORT

No report received from this Committee this month.

COMMITTEE PURPOSE

Develop and maintain BCC documents, including Rules and Regulations, Employee Handbook, Board Procedures, Committee Procedures, and any other documents deemed necessary to provide guidance, promote consistency, and ensure compliance with BCC's governing documents (CC&Rs, Bylaws).

COMMITTEE MEMBERS

Mary Schroeder (Chair), Margaret Campbell.